



Opening doors to a brighter future.

Bookkeeper Certificate AIPB Certification Program

“Quality classroom instruction led by top industry professionals who take the time to make sure you have the skills and knowledge required to succeed.”

—Joy H.
2013 Student

Earn your Certificate in Bookkeeping and take your career to a whole new level!

Professional bookkeeping services are essential for the welfare of any business and skilled bookkeepers are in high demand. **Set yourself apart as a top industry professional** and earn your Bookkeeping Certificate, the first step to national certification.

Get certified and increase your earning potential, enhance your professional status, and dramatically boost your career prospects!

Why take this program?

Developed by the American Institute for Professional Bookkeepers, this nationally recognized program offers dynamic hands-on instruction. The comprehensive content will complete your skills as a highly qualified bookkeeper and help launch your career.

By the end of the program you will be fully prepared to take the AIPB National Certification Exam.

Benefits of Certification:

- Certified bookkeepers have the best job prospects
- Certified freelance bookkeepers gain more clients
- Certification increases your market value and compensation
- Certification enhances your professional status
- Certified bookkeepers are constantly in high demand

Who should attend?

Whether you are just starting out, or have been working as a bookkeeper for some time, this is an opportunity to gain new skills.

This course is ideal for:

- Current & Aspiring Bookkeepers
- Accounting Professionals
- Recent college graduates
- Individuals preparing for the National Certification Exam

2015 Classroom Schedule

January 7	Orientation
January 14 to April 1	Weekly Classes Day/Time TBD
April 8	Final Exam Due

Cost \$1995

Includes all course materials,
AIPB Certification Application and
Certification Exam Voucher.

Registration

Opens: June 1, 2014
Ends: December 11, 2014

To register:

503-498-6456

bookkeepingcareerinstitute.com



**Achieve your goals with
professional training from the
Bookkeeping Career Institute.**

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